

Cumann Luthchleas Gael

Teac Dhá Mhíle

Data Confidentiality Policy 2018



Under new European Legislation the General Data Protection Regulation (GDPR) will come into force on May 25th, 2018. Two Mile House has adopted this GDPR regulation in its new membership application process, and it is important that by applying for membership to our club, you understand how your personal information will be used.

I hereby apply to **Two Mile House** Club (“the Club”) for Membership of the Club and Membership of Cumann Lúthchleas Gael (The Gaelic Athletic Association) (“GAA”) and Ladies Gaelic Football Association (LGFA) (“Membership”)

I subscribe to and undertake to further the aims and objectives of the Club and of the Ladies Gaelic Football Association/Cumann Lúthchleas Gael (The Gaelic Athletic Association) and to abide by its Rules, and I attach herewith the appropriate membership fee as determined by the the Club.

- I understand the personal data on this form (“Personal Data”) will be used by the Club, LGFA and the GAA for the contractual purpose of registering (or re-registering) and maintaining my Membership.
- I understand that the Personal Data will be retained by the Club and the LGFA/GAA for such period as my Membership subsists.
- I understand that I can resign my Membership by writing to the Club or the LGFA/GAA and my Personal Data will then be erased.
- I understand that my Personal Data will also be used for administrative purposes to maintain my Membership including registrations, team-sheets, referee reports, disciplinary matters, Injury Reports, transfers, sanctions, permits and for statistical purposes.
- I understand that if I do not provide my Personal Data my Membership cannot be registered with the Club and the LGFA/GAA.
- I have read and accept the rules and procedures as set down by the GAA, LGFA and Two Mile House GAA Club which are located at <http://www.twomilehousegaa.ie/ClubFiles.asp>.
 - **Our Games Our Code** - Code of Best Practice in Youth Sport when working with underage players
 - **GAA Code of Behaviour Underage** – A key part of The Code of Behaviour addresses the minimum appropriate levels of behaviour, practice and conduct required from our Young Players, Coaches, Supporters, Parents/Guardians, Referees and Clubs
 - **Children First Act National Guidance** – National approach for reporting of child abuse
 - **GAA Guidelines for Dealing with Allegations of Abuse** - GAA approach for reporting of child abuse

I have read the important Data Protection information included with this application and have given my consent, by ticking the boxes, for my information to be used as outlined on the application process.

I understand that I can withdraw my consent at any time by updating my online membership or by writing to the [Club or the GAA]. I understand my rights under Data Protection legislation, as outlined in the next page of this form.

In the event of illness or injury, I give permission for medical treatment to be administered where considered necessary by a nominated first aider, or by suitably qualified medical practitioners. If I cannot be contacted and my child needs emergency hospital treatment, I authorise a qualified medical practitioner to provide emergency treatment or medication.

Medical: Parents/Guardians are obliged to disclose any special needs or medical history (i.e. details of any known allergies, conditions or medications) which may impact on your child’s welfare or behaviour while participating in our sports and ensure that your child’s coach is also informed. Please provide details to the team Two Mile House Coach/Trainer or Volunteer.

IMPORTANT NOTIFICATION

The following Privacy Information is being provided to you as outlined in the General Data Protection Regulation. It is intended to inform you of how the Personal Information provided on this form will be used, by whom and for what purposes. If you are unclear on any aspect of this form, or want any further information, please contact the GAA's Data Protection Officer (01 8658600 or dataprotection@gaa.ie).

Who is the data controller?

The Club and the GAA are Joint Data Controllers of the Personal Data and contact details for the Club are as follows: Two Mile House GAA Club, Harristown Common, Two Mile House, Naas, Kildare, Ireland.

Who is the Data Protection Officer for the GAA and the Club?

Our Data Protection Officer is Gearoid Ó Maoilmhichil. You can contact our Data Protection Officer at [dataprotection@gaa.ie or 01 8658600] if you have any questions or wish to make any request in relation to your personal data.

What is the purpose of processing my Personal Data?

The purpose for processing your Personal Data is that it is necessary for the performance of a contract in order to register and maintain your membership with the Club and the GAA and LGFA.

The purpose is also to keep you informed of GAA & LGFA events and fundraisers. We will only use your personal data for this second purpose if you have provided your explicit consent for this by ticking the boxes on the application form.

Will anyone else receive a copy of my Personal Data?

Your Personal Data can be accessed by certain members of the County Boards, Provincial Boards and National Administrative function in Croke Park. This will be done in accordance with our data protection policy only.

In the event of an injury or insurance claim, details of your claim which will include your Personal Data will be passed to the GAA's Insurance underwriters, Willis Insurance, Elm Park, Merrion Road, Dublin 4, Ireland.

Where is your Personal Data stored?

Your data will be stored electronically on the GAA & LGFA Membership Database which is provided by Servasport Ltd, 11th Floor, Causeway Tower, 9A James Street South, Belfast, BT2 8DN and also by MyClubFinances, Fifth Floor, Dock Gate, Dock Road, Galway, Ireland.

Who are Servasport Limited and MyClubFinances ?

Servasport Limited and MyClubFinances are both a "data processor" who host the databases on which your information is stored. We have a contract in place with Servasport Limited and MyClubFinances to ensure your Personal Data is stored safely and securely.

How long will your Personal Data be stored for?

Your Personal Data will be held for the duration of your Membership and it will be deleted by us in the event that you resign your Membership or you are expelled in accordance with the Official Guide. However we may retain your Personal Data after your Membership ceases if we decide that it is strictly necessary to do so in the circumstances in accordance with the data retention policy of the GAA.]

How can I obtain a copy of the Personal Data held by the Club/GAA/LGFA/MyClubFinances?

You have the right to request a copy of all of your Personal Data and can do so by contacting us. This information will be provided to you within one month.

What are my privacy rights relating to my Personal Data?

You have the right to have your Personal Data updated, rectified, or deleted if you so wish. You have the right to object to your Personal Data being processed and to withdraw your consent to processing - You can do so by contacting us.

Where can I get further information?

Further information regarding your rights can be obtained through the **Office of the Data Protection Commissioner, Canal House, Station Road, Portarlinton, Co. Laois**, or on the website www.dataprotection.ie

How do I make a complaint or report a breach?

Should you wish to make a **complaint or report a breach** under in relation to your Personal Data, you can do so by emailing the Office of the Data Protection Commissioner using the following email address: info@dataprotection.ie