

CONSTITUTION – Camp Juniors FC

27nd of July 2020

1. NAME

The Club shall be called **CAMP JUNIORS FC** (Hereinafter referred to as the Club) and it shall seek affiliation to and be bound by the rules of the Football Association of Ireland and the Kerry Schoolboys/girl League.

2. OBJECTS

- i. The object of the Club shall be to arrange football matches and training for each of the playing members of the Club.
- ii. The Club is committed to encouraging the highest ethical standards. All individuals involved in the Club should conduct themselves with integrity, transparency, accountability and in a fair and equitable manner.

3. RULES AND REGULATIONS

- i. The Club shall have the status of an Affiliated Member Club of The Football Association of Ireland.
- ii. The Club will abide by The Football Association of Ireland's Child Protection Policies and Procedures, Codes of Conduct and the Equal Opportunities and Anti-Discrimination Policy.
- iii. All individuals involved in the club must agree to abide by the rules of Camp Juniors FC which players and parents/guardians sign up to during the registration process at the start of each soccer season.

4. MEMBERSHIP

- i. The membership shall consist of the following categories:
 - a. League Player Member
 - b. Academy Player Member
 - c. Committee Member
 - d. Non-Player & Non-Committee Member of coaching staff
- ii. Player members in each category shall pay Membership fees as fixed at each Annual General Meeting. The Club in General Meeting may also require Player members to contribute to the funds of the Club by way of a special levy, on match or training days. Non-Player membership is free.

- iii. All members joining the Club shall be deemed to accept the terms of this Constitution and any Bye-laws from time to time adopted by the Club. They will also be required to conduct themselves in accordance with the Club's ethical framework and the bye-laws as to discipline set out therein.
- iv. Any person seeking to join the Club shall submit an application in writing to the Club Committee.
- v. Members shall be admitted by the Club Committee. Membership is open to all and no application for membership will be refused on other than reasonable grounds. There will be no discrimination on grounds of race, occupation or gender.
- vi. The Club Registrar shall keep a Membership Register. In the event of a member's resignation or expulsion, his or her name shall be removed from the Membership Register.

5. THE COMMITTEE

- i. The Club Committee shall consist of:
 - a. a minimum of the following four Club Officers, elected at each Annual General Meeting:
 - i. Chairperson to whom the Covid 19 Compliance Officers will directly report,
 - ii. Secretary & League Liaison
 - iii. Treasurer,
 - iv. Vice Chairperson,
 - b. up to ten additional Committee members, elected at each Annual General Meeting:
 - i. Fundraising and Sponsoring Co-ordinator
 - ii. Child Welfare Officer,
 - iii. Social events Co-ordinator,
 - iv. Public Relations Officer
 - v. ICT and social media officer,
 - vi. Community Council Liaison,
 - vii. Academy Co-ordinator,
 - viii. Coaching Co-ordinator,
 - ix. Facilities Co-ordinator,
 - x. Adviser to the Minimum Committee,
 - c. at least one Covid 19 Compliance Officer per soccer training, match and age group. Covid 19 Compliance Officers will report directly to the Chairperson as per FAI rules and will therefore be appointed directly by the Chairperson at any time during the season
 - d. all Committee members are automatically members of the Club
 - e. the Committee members of the Club shall be honorary (non-paid)
- ii. Committee Members shall hold office from the date of appointment until the next Annual General Meeting unless otherwise resolved at an Extra-ordinary General Meeting (EGM).
- iii. One person may hold no more than three positions of Committee member at any time but the minimum four Club Officer positions (see 5.i.a.) may not be combined, for the purpose of good

governance of the club.

- iv. The Club Committee shall be responsible for the management of all the affairs of the Club.
- v. Decisions of the Club Committee shall be made by a simple majority of those attending the Club Committee meeting. Each Committee member will have an equal vote regardless of their Committee member role. The Chairperson of the Club Committee meeting shall have a casting vote in the event of a tie.
- vi. Meetings of the Club Committee shall be chaired by the chairperson or in their absence any other member of the minimum four club officers.
- vii. The quorum for the transaction of business of the Club Committee shall be three of the minimum four Club Officers (see 5.i.a.), i.e.
 - a. A minimum of three out of the four minimum club officers need to be present at a club meeting for it to be a valid club meeting.
 - b. A minimum of three out of the four minimum club officers are required to approve a club purchase or utilization of club funds, of which the Treasurer must be one of the three.
- viii. Decisions of the Club Committee of meetings shall be entered into the Minute Book of the Club to be maintained by the Club Secretary.
- ix. Any member of the Club Committee may call a meeting of the Club Committee by giving not less than 7 day notice to all members of the Club Committee. The Club Committee shall hold not less than four meetings a year, unless prevented to do so in relation to government restrictions.
- x. An outgoing member of the Club Committee may be re-elected. Any vacancy on the Club Committee which arises between Annual General Meetings shall be filled by a member proposed by one and seconded by another of the remaining Club Committee members and approved by a simple majority of the remaining Club Committee members.
- xi. The Club Committee shall have the power to decide all questions and disputes arising in respect of any issue concerning the Club Rules.

6. GENERAL MEETINGS

- i. The Club shall hold an Annual General Meeting in the month of June or July to:
 - a. Approve the minutes of the previous year's AGM
 - b. Receive reports from either the Chairperson or Secretary.
 - c. Receive a report from the Treasurer and approve the Annual Accounts, including appointing someone responsible for certifying the Club's accounts, if so required.
 - d. Elect the Club Committee members.

- e. Fix the subscription fees for the ensuing year.
 - f. Consider changes to the Constitution.
 - g. Review and consider any Bye-laws.
 - h. Deal with other relevant business.
- ii. Nominations for election of members as Club Officers shall be made in writing by the proposer and seconder, both of whom must be existing members of the Club, to the Club Secretary not less than 1 day before the AGM. Notice of any resolution to be proposed at the AGM shall be given in writing to the Club Secretary not less than 3 days before the Meeting.
 - iii. An Extra-ordinary General Meeting (EGM) may be called at any time by the majority of the Club Committee members. Each of the four minimum Club Officers may also call such a meeting. The meeting must take place within 30 days of the Club members receiving notice of the request. Business at an EGM may be any business that may be transacted at an AGM.
 - iv. The Secretary, or in the event of an EGM any of the four minimum Club Officers, shall send to each Club member at their last known address written notice of the date of a General Meeting, with the resolutions to be proposed at least 3 days before the Meeting.
 - v. The quorum for a General Meeting shall be four.
 - vi. The Chairperson, or in their absence a member selected by the Club Committee, shall take the chair. Each member present shall have one vote and resolutions shall be passed by a simple majority. In the event of an equality of votes the Chairperson of the Meeting shall have a casting vote.
 - vii. The Club Secretary, or in their absence a member of the Club Committee, shall enter Minutes of General Meetings into the Minute Book of the Club.

7. FINANCE AND ACCOUNTS

- i. The financial year shall run from 1st of August to 31st of July of each year.
- ii. The Treasurer shall be responsible for the preparation of Annual Accounts of the Club. If so required by the Club, the Accounts shall be certified by an appropriate independent person elected annually at the Annual General Meeting.
- iii. All cheques drawn against the Club's funds shall be signed by two mandated committee members.
- iv. All members of the Club shall be jointly responsible for the financial liabilities of the Club.

8. CLUB TEAMS

At its first Club meeting following each AGM, the Club Committee shall appoint Club members to be responsible for the coaching of the Club's football teams. The appointed members shall be responsible

for managing the affairs of their teams. The appointed members shall present to the Club Committee at its meetings regular verbal or written reports on the activities of their teams.

9. DISSOLUTION

- i. The Club is a non-profit making organisation. All profits and surpluses will be used to maintain or improve or develop the Club's facilities or to carry out the objects of the Association to which it is affiliated. No profit or surplus will be distributed other than to another non-profit making body on a winding-up or dissolution of the Club.
- ii. If, upon the winding up or dissolution of the Club there remains after the satisfaction of all its debts and liabilities any property whatsoever, the same shall be transferred to some other organisation or organisations having objects similar to the objects of the Club, such organisation or organisations to be determined by the members of the Club by Resolution passed at a General meeting or in the absence of such a resolution (or that the extent to which it cannot be given effect) to the Association to which the Club is affiliated.



Camp Juniors FC rules

Soccer Season 2020 – 2021

Dear parent, On the registration form to sign up your child for the new soccer season at Camp Juniors, it states that you 'agree to abide by the rules of CAMP JUNIORS FC'.

- **As a parent/guardian, you are responsible for:**
 - Complying with all Covid19 measures taken by the club and by the club's Covid19 Compliance Officers
 - ensuring that all relevant medical conditions of your child are known to the club through the sections foreseen on the registration form. If you have omitted any information by accident or because it arose during the season, please notify your coaching team
 - having your child dropped off at the appropriate training session/match and for the collection of your child at the end of the training session/match
 - ensuring that your child wears shin guards at all soccer training sessions & matches
 - ensuring that your child turns up for training appropriately dressed for the weather on that day & with sun-cream applied when necessary
 - gathering up your child's belongings after a training session/match. Should your child have left something behind, it may be among the 'lost & found' at the next week's training or match.
 - being contactable during training sessions/matches at the phone number you have given on the registration form in case Camp Juniors needs to contact you as a result of an injury to your child or any other incident
 - respecting referee and coaching decisions in relation to official or friendly matches
- **Bad language including cursing, swearing and mocking, bullying or discrimination of other players, other kids or club coaches / officials will not be tolerated** by Camp Juniors FC and will be dealt with by the club's child welfare officer together with relevant parties including the parents. The club coaches are encouraged to utilise a system of 'sinbin' at training sessions and friendly matches in the event that this type of behaviour occurs and it may even lead to expulsion in the event of grave misbehaviour or impact on others.
- **During soccer blitzes, friendly matches or official matches, photographs may be taken by the coaching team, club officials or commercial publishers** for the purpose of utilising these pictures for paper or internet articles, including on the club's face book page, or for the purpose of the Camp Juniors FC club calendar. If you do not wish your child to be in these pictures or pictures by Robin O'Day Academy who is contracted to coach for Camp Juniors, you must let your coaching team know about this. You consent to the club holding & processing data as per the registration forms, in according with the Data Protection Act and GDPR regulations.
- **Camp Juniors FC is a club made by the players, parents and the many volunteers.** All work done by the coaching team / club officials is done on a voluntary basis so they receive no payment in return for the work they do. Your assistance to help out on club events and training sessions / matches is greatly appreciated. Please contact the coaching team or one of the club officials if you have an interest to help out in whatever capacity you like most : coaching, admin, fundraising, tea/coffee making, other.

If you have any questions or want to enquire about becoming a coach, please contact a coach of your child's age group.
Camp Juniors FC