



Galway Bohemians AFC.
Millars Lane,
Galway.

galwaybohs@galwayfa.ie

Dear Volunteer,

Thank you very much for choosing to Volunteer with Galway Bohemians AFC. We are fully committed to the individual development of each player and volunteer and help will be a vital cog in the clubs continued development.

We letter provides you with our Volunteer Recruitment Policy. This ensures the safety and protection of all our members including our volunteers.

The direct point of contact is the Club Secretary at galwaybohs@galwayfa.ie.

We thank you for your enrollment as a volunteer in our club and we wish you continued success in our great sport. Please contact the secretary if you require any further information or advice.

Galway Bohemians AFC Volunteer Recruitment Policy

Galway Bohemians AFC (hereinafter called the club) existence depends on the voluntary effort of all its volunteers. Volunteers are the driving force of the club and without volunteers the club would not be in a position to offer football opportunities in our community. It is important that the club provides a healthy environment for volunteers and recruits the right people for the right job. The following recruitment steps will help to protect young people and assist in placing volunteers in a position to which they are suited and supported.

1. Role Descriptions – The club will provide a role description for all new volunteer positions that will include a set of tasks and a time commitment.
2. Application form – A brief application form will be provided for all applicants. This ensures the relevant information is collected and that all interested parties are treated fairly.
3. Interview – The applicants will sit through an interview meeting with at least two members of the Committee.
4. Reference – Every applicant will provide at least two references who will be contacted before the commencement of any role.
5. Garda Vetting – In line with legislation and the FAI's child welfare policy everyone working with children or vulnerable adults will require Garda Vetting before starting their role. An approved FAI or Sport Ireland Safeguarding Course must also be completed once approved for role with the club.
6. Induction – Every new volunteer will have received an induction to ensure that they are familiar with their surroundings, comfortable and made aware of the club's policies and procedures.
7. Training – Where possible the club will provide training to upskill volunteers.
8. Volunteers – All volunteers will adhere to the clubs and the FAI's rules and code of conducts

Galway Bohemians AFC Volunteer Recruitment Application Form

Surname		Name	
Address		Phone Number	
Email		* Garda Vetting Number	
Gender		Date of Birth	

***Note:** Garda Vetting is a requirement for all volunteer roles within our club.

What role are you applying for?	
Please tell us why you want to volunteer with Galway Bohs?	
Please tell us what you hope to gain from your experience with us?	
Please tell us about any educational background, work or volunteering experience that would be relevant to the volunteer role you are applying for	
If you have volunteered before, please give details of where you have volunteered, for how long and describe your volunteer role.	
What hobbies, skills, special interests or qualities do you have that may be relevant to the volunteer role you are applying for?	
When are you available to volunteer? (Please specify days, times and the length of commitment)	

Please supply us with name of two referees (non-relatives)

Name:		Name:	
Address:		Address:	
Email:		Email:	
Telephone:		Telephone:	

Do you have any special needs you would like to share with us?

Any other comments?

Please return completed form to club secretary.