



North Dublin Schoolboys & Girls League Ltd

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PRIVACY POLICY

1. INTRODUCTION AND PURPOSE

The North Dublin Schoolboys and Girls League Ltd is committed to achieving the highest standards of accountability and excellence with respect to the collection, processing and use of personal data. We respect your privacy rights and are committed to protecting your personal data, shared with us during any interaction. For the purpose of this document the terms “the NDSL”, “the League”, “we”, “our” or “us” shall mean the North Dublin Schoolboys and Girls League Ltd, via any channel or platform as accessed by you and provided by us. The terms “you” or “your” refer to you in your personal capacity as an individual or in your capacity as a representative where your own personal data has been shared or that of the person you are representing.

The purpose of this privacy policy is to inform you about your privacy rights and how they are protected by law. This policy will outline how we collect, process and use the personal data that you provide to us when you visit the NDSL website, when you visit our Team and/or Player Registration Portal, and when you engage with us for any purpose including staff/volunteer recruitment, player registration, team registration, and general participation within, and membership of, the League.

Please note that reference to your personal data in this document also includes reference to any personal data relating to your child/children that you may provide to us.

The NDSL will at all times collect, process and store your personal data in line with the following GDPR key principles:

- Lawfulness, Fairness and Transparency
- Purpose Limitation
- Data Minimisation
- Accuracy
- Storage Limitation
- Integrity
- Confidentiality
- Accountability

Under GDPR legislation you have the following rights in relation to any personal data that we collect from you:

- Right to be Informed
- Right of Access
- Right to Rectification
- Right to Erasure
- Right to Restrict Processing
- Right to Data Portability
- Right to Object



This policy also covers our use of the “FAI Connect/MyComet” Football Management System, provided by the Football Association of Ireland (“FAI”). Please see the FAI’s website (www.fai.ie) and the FAI Connect Privacy Notice for further details of how the FAI process your personal data on FAI Connect/MyComet.

It is important that you read this privacy policy together with any other privacy notice or fair processing notice we may provide on specific occasions when we are collecting or processing personal data about you, so that you are fully aware of how and why we are using your personal data. This privacy policy supplements other policies and is not intended to override them. You can find additional information about privacy and your rights on the Data Protection Commission website (www.dataprotection.ie).

Our website may include links to third-party websites, plug-ins and applications. Clicking on those links or enabling those connections may allow third-parties to collect or share personal data about you. We do not control these third-party websites and we are not responsible for their privacy statements. When you leave our website, we encourage you to read the privacy policy of every website you visit.

It is important that the personal data we hold about you is accurate and current. Please keep us informed of any changes to your personal data during your relationship with us. Any such changes can be reported to us by emailing datacontrol@ndsl.ie.

This privacy policy is a non-exhaustive reference document, outlining the NDSL’s collection and use of personal data; should clarity be sought please contact us directly by emailing datacontrol@ndsl.ie.

This privacy policy may be updated periodically and without prior notice to you, to reflect changes in our practices or changes to the relevant laws.

This version was last updated on **27th August 2025**.

2. WHAT DATA WE COLLECT ABOUT YOU

Personal Data

Personal data or personal information means any information about an individual from which that person can be identified. It does not include data where the individual’s identity has been removed (anonymous data).

We collect, process, use, store and transfer different kinds of personal data about you, which we have grouped together as follows:

- **Identity Data:** includes first name, last name, title, marital status, date of birth, PPS number (where we have to check your eligibility or ability to work for us), gender, FAI Connect/MyComet profile ID number, club membership details
- **Contact Data:** includes home address, billing address, email address, telephone numbers
- **Financial Data:** includes bank account and/or payment card details, where you provide these to pay for League membership and/or other products/services purchased from us



- **Transaction Data:** includes details about payments to and from you and other details of products and/or services you have purchased from us, courses or programmes booked and attended
- **Profile Data:** includes username and password, purchases or orders made by you, your interests, participation history/statistics, preferences, feedback and survey responses
- **Marketing and Communications Data:** includes your preferences in receiving marketing from us and our third parties and your communication preferences and consents
- **Engagement Data:** includes, but is not limited to, registration details, type of membership, records and information on participation and involvement in particular football teams and/or matches, ranking, ratings, playing details, playing history, competition results, attendance and performance data, disciplinary and grievance information, other information obtained via electronic and digital means including footage of football matches in which you have participated, recruitment information, accreditations, qualifications, experience in current and previous employment, any key role you may have been allocated (ie; Chairperson, Child Welfare Officer, Designated Liaison Person, Membership Secretary, etc)

Aggregated Data

We also collect, use and share aggregated data such as statistical or demographic data for any purpose. Aggregated data may be derived from your personal data but is not considered personal data in law as this data does not directly or indirectly reveal your identity. For example, we may aggregate your usage data to calculate the percentage of users accessing a specific website feature. However, if we combine or connect aggregated data with your personal data so that it can directly or indirectly identify you, we treat the combined data as personal data which will be used in accordance with this Privacy Policy.

Special Categories

“Special categories” of particularly sensitive personal information require higher levels of protection (this includes details about your race or ethnicity, religious or philosophical beliefs, sex life, sexual orientation, political opinions, trade union membership, information about your health, genetic and biometric data). We need to have further justification for collecting, storing and using this type of personal information. We may process special categories of personal information in the following circumstances:

- In certain circumstances, with your explicit written consent
- Where necessary to carry out our legal obligations
- For the safeguarding of children and vulnerable adults
- Standards and behaviours in sport
- When required for the public interest, such as for equal opportunities monitoring



- Less commonly, we may process this type of information where it is needed in relation to legal claims or where it is needed to protect your interests (or someone else's interests) and you are not capable of giving your consent, or where you have already made the information public
- In particular we may request medical or health information in order to ensure we are aware of any support we may need to provide to you or your child and to ensure your or your child's safety and suitability when participating in certain NDSL/SFAI/LFA/FAI events. You are not obliged to provide this information, but if we are not made aware of any relevant medical issues we will be unable to take appropriate measures to ensure your or your child's safety

Criminal Convictions

If applying for certain positions which will involve working with children or vulnerable adults, such as coaching positions, it may be necessary to collect information about criminal convictions and offences for Garda vetting purposes and to comply with our legal obligations to safeguard and protect children and vulnerable adults. We will provide you with further information should it become necessary and we would refer you to our [Child Safeguarding Statement](#) for further information.

Children's Data

All of the services offered by the NDSL are for children. Accordingly, we collect personal data about participating children. For any person under 18 years of age, explicit parental or guardian consent to the provision of such information will be required.

Further Information

We may, at the point of data capture, provide you with further specific information about the type of data being collected and the purpose for which it is being collected. Should you have any queries in relation to your personal data and how we may use it, please contact us at datacontrol@ndsl.ie.

3. HOW YOUR PERSONAL DATA IS COLLECTED

We use different methods to collect personal data from and about you, including through:

Direct Interaction

You may provide us with your identity, contact and financial data by filling in forms (in writing or electronically) on the NDSL's Team and/or Player Registration Portal or by submitting any other applications to us or by corresponding with us by post, phone, email or otherwise. This includes, but is not limited to, personal data you provide when you:

- Register as a player or a parent/guardian of a player, coach, staff member, match official, club official
- Apply to enrol for a course, training programme or event
- Create an account or profile on our website and/or on our Team/Player Registration Portal
- Enter a competition, promotion or survey



- Give us feedback

Third Party Sources

We may receive personal data about you from various third parties, as set out below:

- If you are a child, information about you will be provided by your parents/guardians
- We may receive information relating to your existing registration with an FAI affiliated club or football body
- We may receive information relating to your disciplinary history from the FAI through FAI Connect/MyComet
- For certain role holders or those working with children, we may receive information from the National Vetting Bureau and the FAI in relation to the status of any Garda vetting you have been required to take

4. LEGAL BASIS FOR HOW WE USE YOUR PERSONAL DATA

We will only use your personal data when we have a lawful basis to do so under the legislation. We will process your personal data for the following purposes:

Performance of Contract

To fulfil a contract or take steps linked to a contract. This is relevant where you make a payment for League membership or any merchandise, or enter a competition. We use your personal data for the following purposes:

- When taking payments
- When communicating with you
- When providing and arranging the delivery or other provision of products, prizes or services

Legitimate Interests

As required to conduct our business and pursue our legitimate interests, and where your interests and fundamental rights do not override those interests, we will use your personal data as follows:

- To manage and administer your child's membership with the League and their involvement with their teams and club and to keep in contact with you for these purposes
- To maintain records of your child's performances and history, including match reports, score lines and team sheets



- We may choose to send you promotional materials and offers by post or by phone or by email, where we want to send you offers relating to similar products and/or services that you have already purchased
- We may use the personal data of some individuals to invite them to take part in market research

Where You Provide Consent

In instances where you have given explicit consent, we will use your personal data as follows:

- We may send you direct marketing or promotional material by email
- We collect medical or disability information, including injury details. We may use this information, where you or your parent/guardian have given consent, so that we are aware of your medical condition and can ensure that you are supported appropriately
- On other occasions where we ask you for consent, we will use the personal data for the purpose which we explain at that time

When Required by Law

Where it is necessary for compliance with a legal or regulatory obligation that we are subject to, we will use your personal data as follows:

- To maintain records such as health and safety records and accounting records, in order to meet specific legal requirements
- We ensure, where you will work with children, that you have undergone the appropriate Garda vetting clearance using the FAI's National Garda Vetting System. The result of the check will be input into your Football Management System record (this is also carried out with your consent)
- Where you hold a role within the League requiring us to check your right to work, we may process your personal information to meet our statutory duties
- We may respond to requests by government or law enforcement authorities conducting an investigation

5. HOW THE FAI USES YOUR PERSONAL DATA

The FAI provides a Football Management System, FAI Connect/MyComet, but makes its own use of the following information:

- Your name, gender, date of birth, place of birth, nationality



- Your FAI ID Number (as assigned in FAI Connect/MyComet)
- Your ethnicity
- Your home address, email address and phone number
- Your type of membership and involvement in particular teams at a club, or any key role you may have been allocated such as Chairperson, Child Welfare Officer, Designated Liaison Person, Membership Secretary, etc

The FAI uses this information as follows:

- As required by the FAI in order to conduct its business and pursue its legitimate interests, in particular:
 - Communicating with you, or about you, where necessary to administer football in Ireland, including responding to any questions you send to the FAI about FAI Connect/MyComet
 - Administering and ensuring the eligibility of players, match officials and others involved in Irish football – this may involve the receipt of limited amounts of sensitive data in relation to disabled players, where they are registered for a disabled league or team, or in relation to anti-doping matters
 - Maintaining records of the game as played in Ireland, in particular maintaining details of discipline and misconduct
 - Monitoring the use of FAI Connect/MyComet and using this to help it monitor, improve and protect its content and services and investigate any complaints received from you, or others, about FAI Connect/MyComet
 - Maintaining statistics and conducting analysis on the make-up of football's participants
 - Ensuring compliance with the current FAI Regulations including those on the affiliation of clubs, referee societies, leagues and associations and other football bodies, and the registration of players
 - Communicating with you to ask for your opinion on FAI initiatives
- For purposes which are required by law:
 - The FAI will ensure, where you will work with children and where it is required, that you have undergone an appropriate Garda vetting clearance (this is also carried out with your consent)
 - The FAI may respond to requests by government or law enforcement authorities conducting an investigation

6. WITHDRAWING CONSENT OR OTHERWISE OBJECTING TO DIRECT MARKETING

Wherever we rely on your consent you will always be able to withdraw that consent, although we may have other legal grounds for processing your personal data for alternative purposes, such as those set out above. In some cases we are able to send you direct marketing without your consent, where we rely on our legitimate interests. You have an absolute right to opt out of direct marketing, or profiling we carry out for direct marketing, at any time. Where direct marketing is via an electronic message, you can opt out by



following the instructions provided in the communication or by contacting us using the details provided in **Section 11** of this Privacy Policy.

7. SHARING OF YOUR PERSONAL DATA

In addition to sharing your personal data with the FAI, we will share your personal data with “Clubforce”, as providers of our Online Player and Team Registration Portals, for the purposes of the registration of players and/or club teams with the NDSL. We will also share your personal data with "Pembroke Insurances Ltd", as providers of our Personal Accident Insurance Policy, for the purposes of providing insurance cover for players who are fully registered with the NDSL.

Some limited information may be shared with other stakeholders in football, such as other clubs or referee societies, so that they can maintain appropriate records and assist us in organising league matches and administering the game.

Your personal data may be shared with government authorities and/or law enforcement officials if required for the purposes above, if mandated by law or if required for the legal protection of our or the FAI's legitimate interests in compliance with applicable laws.

Where information is transferred outside the EEA, and where this is to a stakeholder or vendor in a country that is not subject to an adequacy decision by the EU Commission, personal data is adequately protected by EU Commission approved standard contractual clauses, an appropriate Privacy Shield certification or a vendor's Processor Binding Corporate Rules.

8. DATA RETENTION

To determine the appropriate retention period for personal data, we consider the amount, nature, and sensitivity of the data, the potential risk of harm from unauthorised use or disclosure of your personal data, the purposes for which we process your personal data and whether we can achieve those purposes through other means, and the applicable legal requirements. In some circumstances we may anonymise your personal data (so that it can no longer be associated with you), in which case we may use this information indefinitely without further notice to you.

We process the majority of your personal data for as long as you are an active member of the League. We will only retain your personal data for as long as is necessary to fulfil the purposes for which we collected it, including for the purposes of satisfying any legal, accounting or reporting requirements.

Where we process personal data for marketing purposes or with your consent, we will process the data indefinitely or until you ask us to stop, when we will only process the data for a short period after this (to allow us to implement your requests). We also keep a record of the fact that you have asked us not to send you direct marketing or not to process your personal data indefinitely, so that we can respect your request in future.



We will retain information held to maintain statutory records in line with the appropriate statutory requirements or guidance.

Records of your involvement in a particular match, on team sheets, on match cards, on results pages or in match reports may be held indefinitely both by us and the FAI in order to maintain a record of the game.

The FAI maintain records of individuals who have registered on FAI Connect/MyComet, records of Garda vetting and the resulting outcomes and other disciplinary matters for such period as determined by the FAI from time to time.

9. AGE OF CONSENT

The Board of the FAI have set the age of consent at eighteen (18) years of age. We will not communicate directly with any persons under the age of consent and all communications pertaining to children must be via their parents/guardians.

10. YOUR LEGAL RIGHTS

You have the right to ask us for a copy of your personal data, to request that we correct, delete or restrict (stop any active) processing of your personal data and to obtain the personal data you provide to us for a contract or, with your consent, in a structured, machine readable format.

In addition, you can object to the processing of your personal data in some circumstances (in particular, where we don't have to process the data to meet a contractual or other legal requirement, or where we are using the data for direct marketing).

These rights may be limited, for example, if fulfilling your request would reveal personal data about another person, or if you ask us to delete information which we are required by law to keep or have compelling legitimate interests in keeping.

Much of the personal data referred to in this privacy policy must be provided on a mandatory basis so that we can make the appropriate legal checks and register you or your child as required under FAI Regulations. We will inform you which information is mandatory when it is being collected. Some personal data is optional, particularly information such as your medical information. However, if this information is not provided we may not be able to provide you or your child with the appropriate assistance, services or support.

You have the same rights regarding your personal data that is held by the FAI for its own purposes on FAI Connect/MyComet.

To exercise any of these rights you can get in touch with us or, as appropriate, the FAI using the contact details provided in **Section 11** of this privacy Policy. At any stage, if you have unresolved concerns, you have the right to make a complaint to the applicable data protection authority where you live or work or where you believe a data breach may have occurred. In Ireland, this is the Data Protection Commission (www.dataprotection.ie).



We would, however, appreciate the opportunity to deal with your concerns before you approach the Data Protection Commissioner's Office, so please contact us directly in the first instance.

11. HOW TO GET IN TOUCH WITH THE NDSL OR THE FAI

We hope that we can satisfy any queries you may have about the way we process your personal data. If you have any concerns about how we process your personal data or if you would like to opt out of direct marketing, you can get in touch with us by emailing datacontrol@ndsl.ie or by writing to us at: **NDSL Data Controller, North Dublin Schoolboys/Girls League, AUL Complex, Stockhole Lane, Clonsaugh, Dublin 17, K67 EH32**

If you have any concerns relating to the FAI's processing of your personal data, please contact the FAI Data Protection Officer by emailing datamanager@fai.ie