



MyClubFinances.com

Helping You Finance Your Club

Processing Arrears Online...

1/ Login to your online account. You can do so here:

<https://www.MyClubFinances.com/login.asp> or you can click in from the email you received.

2/ From here you will see your details on the left hand side of the page as below.

Supporter
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- My Lotto Entries »
- My Registrations »
- My Ticket Events »
- Account Details »
- My Cards »
- Update Expiry Date -
- Replace Card -
- Logout »

NOTE:

*If you had a LOTTO ticket on auto renew and have not updated your card details before you have expired, you **WILL** need to purchase a new ticket to re-activate your lotto entry.*

3/ Please click on “Update Expiry Date” or “Replace Card” (whichever is applicable).

4/ From here, you can update or replace – see below. If you do not need to update/replace card, skip to step 5 below.

Cardholder Name	Card Type	Card Number	Expiry Date		
Warren Healy	VISA / DELTA	#####5142	4/2014	Update	Replace
Warren Healy	VISA / DELTA	#####1730	4/2014	Update	Replace

5/ Once you have updated your card, you will be asked to enter your password again and “Process Arrears”. This will then bring you back up to date with your payments. (See below)

Arrears to be processed:

	Currency	Registrations in Arrears	Payments in Arrears	Total Arrears
<input checked="" type="radio"/>	Euro	1	2	€40.00

Select your Payment Card:

Card: ▼
 (To use a NEW card, please click on a **Replace** card button below)

Enter your Account Password:

Password:
 (Please note that your Password is case-sensitive)