



Glen Rovers FC Club Constitution

Rational for the club constitution:

- To facilitate the smooth, proper, & efficient running of the club by defining the management structure and procedures by which the club operates.
- To minimize the risk of any serious disputes or conflicts arising amongst the club members that might endanger the club, or hinder it delivering its services to members.
- To facilitate the longevity of the club, maintaining the renewal of energies and focus of the club management to meet the needs and aspirations of the current club members as both the membership and club management change over time.
- To affirm the principle of more clearly separating club operational costs from club development costs and affirm the principle that club operational expenses are budgeted to the best degree and fully paid on an annual basis without accrual of debt. Club development (capital expenditure, investment, and long term debt) costs should be planned and managed separately without impacting on the regular football activities.
- The Club Constitution can be amended or revised over time as the club evolves to new situations.

This Constitution was approved unanimously by the club committee at the committee meeting on XYZ. The Constitution holds over all previous documents governing Glen Rovers FC and all the club's facilities and resources.



1. NAME

The Club shall be called Glen Rovers FC (Hereinafter referred to as the Club) and it shall seek affiliation to and be bound by the rules of the Football Association of Ireland and the Donegal Schoolboys League.

2. OBJECTS

The main object for which the club is established is to promote the sport of soccer for girls and boys in the Glenswilly area.

2a . SUBSIDIARY OBJECTS

1. The Club is community based with an emphasis on participation encompassing fair play and participation within the limited resources of the Club at any point in time.
2. The club will seek to develop the abilities of all players to their full potential within the limited resources of the Club at any point in time.
3. The primary object of the Club shall be to arrange football matches and training for each of the playing members of the Club.
4. The Club shall provide such social functions and engage in fund raising necessary or desirable to maintain and support the development of the club in pursuit of its primary objective.
5. The Club is committed to encouraging the highest ethical standards. All individuals involved in the Club should conduct themselves with integrity, transparency, accountability and in a fair and equitable manner.

3. RULES AND REGULATIONS

- i. The Club shall have the status of an Affiliated Member Club of The Football Association of Ireland.
- ii. The Club will abide by The Football Association of Ireland's Child Protection Policies and Procedures, Codes of Conduct and the Equal Opportunities and Anti-Discrimination Policy.

4. MEMBERSHIP

- i. The membership shall consist of the following categories:

- i. **Juvenile Player Member:**

A Juvenile Player Member shall be a member of the Club Academy attending regular training sessions, or a member of one of the Club's juvenile teams, i.e. up to and including the Under 16 age team, attending training and being part of that team squad for matches on a regular basis. All Player Members have



equal status in the club and the Club Committee shall serve all player members equally. A Parent or Guardian of a juvenile must provide written consent for them to become a Juvenile Player Member.

ii. **Non-Player Member by Appointment:**

A Non-Player Member by Appointment shall be a person appointed to perform a particular function (e.g. coaching) within the club by decision of the Club Committee and ratified by a General Meeting. The appointment shall be put before the General Meeting for renewal on an annual basis. Non-Player Members by Appointment can vote in General Meetings and can be elected to the Club Committee.

- ii. Members in each category shall pay Membership fees as fixed at each Annual General Meeting.
- iii. All members joining the Club shall be deemed to accept the terms of this Constitution and any Bye-laws from time to time adopted by the Club. They will also be required to conduct themselves in accordance with the Club's ethical framework and the bye-laws as to discipline set out therein.
- iv. Any person seeking to join the Club shall submit an application in writing to the Executive Committee.
- v. Members shall be admitted by the Executive Committee. Membership is open to all and no application for membership will be refused other than on reasonable grounds. There will be no discrimination on grounds of race, occupation or gender.
- vi. The Secretary shall keep a Membership Register. In the event of a member's resignation or expulsion, his or her name shall be removed from the Membership Register.

5. THE COMMITTEE

- i. The Club will be governed by a Club Committee to rule on the day to day business of the club. This will be overseen by an Executive Committee which will implement the overall Club policy's and rule on Club disciplinary matters.
- ii. The Executive Committee shall consist of the following Club Officers: Chairperson, Vice Chairperson, Treasurer, Secretary, Child Welfare Officer and Club PRO and will be responsible for the management of all the affairs of the Club.



- iii. The Club Committee shall consist of the following Club Officers: Chairperson, Vice Chairperson, Treasurer, Secretary and Minutes Secretary, plus up to 5 other members, elected at an Annual General Meeting.
- iv. Committee Members shall hold office from the date of appointment until the next Annual General Meeting unless otherwise resolved at a Special General Meeting. One person may hold no more than two positions of Club Officer at any time.
- v. Decisions of the Club Committee shall be made by a simple majority of those attending the Club Committee meeting. The Chairperson of the Club Committee meeting shall have a casting vote in the event of a tie.
- vi. Meetings of the Club Committee shall be chaired by the Club Chairperson or in their absence the Club Secretary .
- vii. The quorum for the transaction of business of the Club Committee shall be three.
- viii. Decisions of the Club Committee of meetings shall be entered into the Minute Book of the Club to be maintained by the Club Secretary.
- ix. Any member of the Club Committee may call a meeting of the Club Committee by giving not less than 7 days' notice to all members of the Club Committee. The Club Committee shall hold not less than four meetings a year.
- x. An outgoing member of the Club Committee may be re-elected. Any vacancy on the Club Committee which arises between Annual General Meetings shall be filled by a member proposed by one and seconded by another of the remaining Club Committee members and approved by a simple majority of the remaining Club Committee members.
- xi. The Club Executive Committee shall have the power to decide all questions and disputes arising in respect of any issue concerning the Club Rules with regard to players, parents, committee members and Coaching staff.
- xii. Committee Members may be deemed 'Inactive' by majority vote of the committee if the committee member regularly fails to attend committee meetings and/or takes no visibly constructive part in assisting the committee fulfil its role in club management. The Committee can conduct its role without referral to inactive Committee Members.



6. GENERAL MEETINGS

- i. The Club shall hold an Annual General Meeting in the month of January to:
 - Approve the minutes of the previous year's AGM.
 - Receive reports from the Chairperson and Secretary.
 - Receive a report from the Treasurer and approve the Annual Accounts.
 - Elect the Executive Committee.
 - Appoint someone responsible for certifying the Club's accounts.
 - Fix the subscription for the ensuing year.
 - Consider changes to the Constitution.
 - Accept Coach nominations
 - Review and consider any Bye-laws.
 - Deal with other relevant business.

- ii. Nominations for election of members as Club Officers shall be made by the proposer and seconder, both of whom must be existing members of the Club, to the Club Secretary before the AGM. Notice of any resolution to be proposed at the AGM shall be given in writing to the Club Secretary not less than 21 days before the Meeting.

- iii. A Special General Meeting (SGM) may be called at any time by the majority of the Committee. 10% of the Club Members may also call such a meeting. The meeting must take place within 21 days of the Secretary receiving notice of the request. Business at an SGM may be any business that may be transacted at an AGM.

- iv. The Secretary shall send to each member at their last known address written notice of the date of a General Meeting together with the resolutions to be proposed at least 14 days before the Meeting.

- v. The quorum for a General Meeting shall be 5 members.

- vi. The Club Chairperson, or in their absence a member selected by the Club Executive Committee, shall take the chair. Each member present shall have one vote and resolutions shall be passed by a simple majority. In the event of an equality of votes the Chairperson of the Meeting shall have a casting vote.

- vii. The Club Secretary, or in their absence a member of the Club Committee, shall enter Minutes of General Meetings into the Minute Book of the Club.



6. FINANCE AND ACCOUNTS

- i. The financial year shall run from January to December each year.
- ii. The Treasurer shall be responsible for the preparation of Annual Accounts of the Club. The Accounts shall be certified by an appropriate independent person elected annually at the Annual General Meeting.
- iii. All cheques drawn against the Club's funds shall be signed by the Treasurer and one of two other nominated office-bearers.
- iv. All members of the Club shall be jointly responsible for the financial liabilities of the Club.

7. CLUB TEAMS

At its first meeting following each AGM, the Club Executive Committee shall appoint a Club member to be responsible for each of the Club's football teams. The appointed members shall be responsible for managing the affairs of the team. All teams shall be treated and served equally by the Club Committee.

8. DISSOLUTION

- i. The Club is a non-profit making organisation. All profits and surpluses will be used to maintain or improve or develop the Club's facilities or to carry out the objects of the Association to which it is affiliated. No profit or surplus will be distributed other than to another non-profit making body on a winding-up or dissolution of the Club.
- ii. If, upon the winding up or dissolution of the Club there remains after the satisfaction of all its debts and liabilities any property whatsoever, the same shall be transferred to some other organisation or organisations having objects similar to the objects of the Club, such organisation or organisations to be determined by the members of the Club by Resolution passed at a General meeting or in the absence of such a resolution (or that the extent to which it cannot be given effect) to the Association to which the Club is affiliated.